SUBJECT: ACCESSIBILITY – CUSTOMER SERVICE STANDARDS PROCEDURE



THE TOWN OF CARLETON PLACE SCHEDULED SERVICE DISRUPTION

NOTICE

There will be a scheduled service disruption at the Name of Facility. The disruption will be from start time until end time.

These disruptions include: Description of disruption .

On behalf of the Town of Carleton Place we would like to thank you for your patience in this matter.

Should you have any further questions, please contact

Duncan Rogers, Clerk
Town of Carleton Place
613-257-6211
drogers@carletonplace.ca

Issued by:	Date Issued:	Supercedes:	Page:
Clerk's Department	September 1, 2009	May 14, 2009	11 of 12