

This form shall be completed by the applicant for each new house and shall be submitted with the application for permit.

<b>A. Project information</b>		
House civic address number and street name		
Type of house		
<input type="checkbox"/> Single detached	<input type="checkbox"/> Semi-detached	<input type="checkbox"/> Rowhouse/townhouse
Does the house contain a secondary dwelling unit?		
<input type="checkbox"/> No, only one dwelling unit		<input type="checkbox"/> Yes, the house contains two dwelling units

<b>B. Building area</b>	
Total building area <i>(the greatest horizontal area of the house above grade within the outside surface of exterior walls, and the centre line of party walls)</i>	square metres (m <sup>2</sup> )

<b>C. Gross floor area</b>	
Gross floor area <u>above grade</u> <i>(area of all floors above grade measured between the outside surfaces of exterior walls and the centre line of party walls, whether finished or unfinished)</i>	square metres (m <sup>2</sup> )
Gross <u>finished</u> floor area <u>below grade</u> <i>(area of finished floor space below grade, including but not limited to recreation rooms and other habitable rooms, measured between the outside surfaces of exterior walls abutting the finished space, and the inside surface of interior walls abutting any unfinished space)</i>	square metres (m <sup>2</sup> )
Total gross floor area <i>(total of both gross floor area above grade and gross finished floor area below grade, as defined above)</i>	square metres (m <sup>2</sup> )

<b>D. Plumbing information</b>	
Plumber's name, corporation name	Plumber's license number
<i>If no plumber information is provided, the applicant shall submit a design of the plumbing system.</i>	

<b>E. HVAC information</b>	
HVAC installer's name, corporation name	HVAC installer's license number / HRIA number
<input type="checkbox"/> Applicant for the permit understands that the HVAC system shall be designed and constructed in accordance with good engineering practice appropriate to the circumstances such as described in Div. B Article 6.2.1.1. of the code. <input type="checkbox"/> A copy of the 'Mechanical Ventilation Design Summary' shall be submitted with the application.	
<i>If no HVAC installer information is provided, the applicant shall submit a full design of the HVAC system.</i>	